

TRINITY RIVER RESTORATION PROGRAM (TRRP)

Trinity River Refinements Coordinator

Terms of Reference for Establishment and Work of the Document Drafting Committees

July 2020

PROGRAM DOCUMENT DRAFTING COMMITTEE

The purpose of the Program Document Drafting Committee is to work jointly, on behalf of the Trinity Management Council (TMC), with the Trinity River Refinements Coordinator to develop language for, edit, and negotiate the content of a single foundational document (hereafter “Program Document”) for the TRRP. The Program Document Drafting Committee should be a small, nimble set of **current TMC members** and TRRP staff that can speak both for the TMC generally and for their respective entities. The Drafting Committee will not make any final decisions about the content of the Program Document but will work diligently to recommend agreed-upon language for TMC consideration and approval.

Specific tasks will include:

- *Refinements Coordinator Task 2 (Program Review and Development of Programmatic Changes)* – provide input on programs and attributes of those programs to be part of the Reference Recovery/Restoration Program Report; offer ideas regarding potential improvements to TRRP organizational structure, staffing structure, financial management, decision-making processes, and other key TRRP attributes; recommend to the TMC which aspects of other programs to consider adapting for and implementing in the TRRP; and discuss what changes in the TRRP would facilitate adaptive management (AM) and help facilitate discussion with the full TMC whether and how to conduct AM in the TRRP.
- *Refinements Coordinator Task 3 (Program Document)* – ensure the Program Document is a single, concise foundational document for TRRP implementation and decision-making that is consistent with the 2000 Record of Decision (ROD); if the TMC decides to pursue AM, ensure the Program Document is conducive to implementing AM; and help develop negotiated and agreed-upon language for TMC consideration.

Suggested Members (8 + staff support)

Justin Ly, National Marine Fisheries Service (2020 TMC Chair)

Don Bader, Bureau of Reclamation

Dan Everson, U.S. Fish and Wildlife Service

Lois Shoemaker, U.S. Forest Service

Mike Orcutt, Hoopa Valley Tribe

Dave Hillemeier, Yurok Tribe

Teresa Connor, California Department of Water Resources

Keith Groves, Trinity County

TRRP Staff – Mike Dixon, Executive Director

Terms of Reference – Roles/Responsibilities of the Program Document Drafting Committee

- 1) Be hard on the problem, easy on the people – focus on principles, direction, language, and “getting to yes”; set aside personality conflicts or differences of approach.
- 2) Attend all virtual meetings and all in-person meetings as specified in the Trinity River Refinements Coordinator plan of work – includes responding to meeting requests and invites, Doodle polls, and generally making time in your schedule to participate.

- 3) Serve as the meeting participants – other TMC members, TMC alternates, additional TMC member entity staff, and/or additional TRRP staff may elect to participate in the audience (during both virtual or in-person meetings) but interaction with those individuals will be limited to breaks or requested periods for sidebar discussion.
- 4) Come to all meetings prepared – review draft documents, provide feedback, discuss with other individuals in your agencies/entities before each meeting. This includes communicating with other leaders, staff, and members of the entities you represent to facilitate communication, share ideas, identify progress, and ensure all possible subjects and challenges are on the table for discussion during our time together.
- 5) Share continuous feedback with the Trinity River Refinements Coordinator (Chad Smith) and all Drafting Committee members – this includes group discussions as well as individual coordination as directed in the Trinity River Refinements Coordinator plan of work.

SCIENCE PLAN DRAFTING COMMITTEE

The purpose of the Science Plan Drafting Committee is to work jointly, on behalf of the Trinity Management Council (TMC), with the Science Plan Lead (Darcy Pickard) and the Trinity River Refinements Coordinator (Chad Smith) to develop language for, edit, and negotiate the content of a “Science Plan” for the TRRP. The Science Plan Drafting Committee should be a small, nimble set of **TMC member scientists** and TRRP staff that can speak both for the TMC generally and for their respective entities. The Drafting Committee will not make any final decisions about the content of the Science Plan but will work diligently to recommend agreed-upon language for TMC consideration and approval.

Specific tasks will include:

- *Refinements Coordinator Task 4 (Science Plan)* – help develop a Science Plan for TMC consideration that is consistent with the Program Document being developed in Task 3; ensure the Science Plan is consistent with the building blocks in the Integrated Assessment Plan (IAP), recent TRRP progress, and any current prioritization of objectives, hypotheses, strategies, and management actions; work with the Science Plan Lead on our approach to developing a Science Plan which includes priority questions and answers, gap analysis, monitoring recommendations, and a science-based decision framework.

Suggested Members (6 + staff support)

Elizabeth Hadley or Paul Zedonis, Bureau of Reclamation
Seth Naman, National Marine Fisheries Service
Nick Som, U.S. Fish and Wildlife Service
George Kautsky, Hoopa Valley Tribe
Kyle DeJuilio, Yurok Tribe
Ken Lindke, California Department of Fish and Wildlife
TRRP Staff – James Lee, Science Coordinator

Terms of Reference – Roles/Responsibilities of the Science Plan Drafting Committee

- 1) Be hard on the problem, easy on the people – focus on principles, direction, language, and “getting to yes”; set aside personality conflicts or differences of approach.
- 2) Attend all virtual meetings and all in-person meetings as specified in the Trinity River Refinements Coordinator plan of work – includes responding to meeting requests and invites, Doodle polls, and generally making time in your schedule to participate.

- 3) Serve as the meeting participants – TMC members, TMC alternates, additional TMC member entity staff, and/or additional TRRP staff may elect to participate in the audience (during both virtual or in-person meetings) but interaction with those additional staff members will be limited to breaks or requested periods for sidebar discussion.
- 4) Come to all meetings prepared – review draft documents, provide feedback, discuss with other individuals in your agencies/entities before each meeting. This includes communicating with other leaders, staff, and members of the entities you represent to facilitate communication, share ideas, identify progress, and ensure all possible subjects and challenges are on the table for discussion during our time together.
- 5) Share continuous feedback with the Science Plan Lead and Trinity River Refinements Coordinator and all Drafting Committee members – this includes group discussions as well as individual coordination as directed in the Trinity River Refinements Coordinator plan of work.