

**TRINITY RIVER POTABLE WATER AND SEWAGE SYSTEM  
ASSISTANCE PROGRAM**

**ADOBE ACROBAT APPLICATION INSTRUCTIONS**

This form can be filled in using your computer and printed up on your printer for submission. Please refer to these instructions to complete the Adobe Acrobat form. (Note: The content and format of this form can not be changed; only the portions that are allowed to be filled in do you have editing capabilities.)

Please note that once the Adobe Acrobat program is closed, you will lose your information. It is highly recommended that after you have printed and signed your completed application that you have it photocopied.

*Please submit the signed original and keep the photocopy for your records.*

**1.) Grey Lines:** The grey lines found on this form are where your information needs to be filled in.

Example: "Applicant's Name", "Names of all legal owners", Assessor Parcel Number", "Type of existing well/system", etc...

**\*Please type in your information onto those lines.\***

**2.) Grey Boxes:** The grey boxes found on this form are a type of "check box". Just point and click on the correct check box to place an "X" into it.

Example: "Are all property owners U.S. Citizens or legal residents in California?", "Is property held in trust?", "Assistance Applied For:", etc...

**\*Please check all appropriate boxes.\***

**3.) Blank White Comment Boxes:** The two blank white boxes found on this form are meant for you to type in the required information. The first box is meant to begin your information submission and the second one is to place any additional information you were not able to squeeze into the first box. If you see a "scrolling bar" on either box, then your information will not be shown when printed. In this case, you need to either condense your information or submit that information on an additional page.

Example: "Describe how your potable water/sewage disposal system has been or will be adversely affected by increased flow releases that began on May 3, 2006, for fishery restoration purposes." and "Space for additional property owner comments".

**\*Please fill out as concisely as possible and ensure that it prints correctly.\***

*Use additional pages if necessary.*

*(Note: Form fields can be highlighted by Adobe Acrobat. You can do this by finding the bar at the top which says "This document contains interactive form fields" by clicking on the "Highlight fields" check box on the upper right.)*

***Please note that you can also print this application out and fill it in by hand. However, it would be highly appreciated if you type due to neatness and clarity of the application. This will also help to hasten the review process. Thank you.***